

## POLICY INTRODUCTION

This Health and Safety Policy is published for the information of all employees, contractors, subcontractors or other interested persons or organisations in the pursuance of the duty imposed by the Health and Safety at Work Act 1974, the Construction Design and Management (CDM) Regulations 2007 and the Construction, Health, Safety and welfare Regulations 1996.

Health and safety is an integral aspect of our business and it is essential that everyone remains vigilant at all times. Site operations by their very nature are hazardous and can be dynamic with changes on site occurring very quickly. Everyone must be aware of the need to observe safe working practices and implement all controls, which have been identified, in accordance with Method Statements and Risk Assessments. Everyone also has a legal and moral duty to report unsafe conditions, and if possible methods and means of achieving continuous improvement.

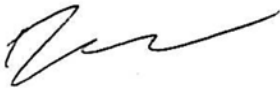
Ultimate Building Services is conscious of its legal and moral duties to provide and maintain a healthy and safe working environment and requires all employees to assist in the provision of such. The Directors are responsible for all matters involved in providing an effective Health and safety System. This system will be maintained and updated as required, and will be drawn to the attention of all employees. The company Health and Safety Policy Statement will be available on all sites.

## HEALTH AND SAFETY POLICY STATEMENT

1. The aim of the Health and Safety at Work Act 1974 and supporting legislation is to provide a safe working environment. The Act also places a legal responsibility on us all to comply with this law. All personnel employed by Ultimate Building Services are to comply, as far as is reasonably practicable, with the requirements of the Act and with all its statutory provisions. The Company policy statement on Health and Safety is issued in accordance with Section 2(3) of the Health and Safety at Work Act 1974.
2. It is the policy of Ultimate Building Services to ensure that every reasonable step is taken to prevent injury to personnel, damage to property and to protect individuals from hazards at work. This includes members of the general public. In particular, this policy includes:
  - a. Providing and maintaining a safe and healthy working environment.
  - b. Ensuring adequate instructions and training are given to all personnel to enable them to perform their various tasks in a safe and efficient manner.
  - c. Ensuring the necessary resources and finance are provided to carry out the Companies Health and Safety policy effectively.
  - d. Ensuring that all plant, tools vehicles, processes and equipment are designed and constructed or selected with due consideration for the health and safety of the users and that the plant, equipment and vehicles are maintained in a proper state of efficiency and repair.
  - e. Ensuring all accidents, incidents and near misses are investigated and reported.
  - f. Making sure that personnel foster a constant awareness with regard to health, safety, environmental and welfare matters.
3. Overall responsibility for the maintenance of a safe and healthy working environment within Ultimate Building Services is the Health and Safety Director's. Staff will be informed of and comply with this policy and the Safety Management System, which will be reviewed and updated as necessary annually. Supervisors are to ensure that this policy is conducted within their areas of responsibility.

4. Management and any other employee, who authorises work to be carried out at any time, are responsible for ensuring that adequate health, safety and welfare facilities are made available and implemented.
5. It is the responsibility of every individual working for Ultimate Building Services to:
  - a. Take reasonable care for the health and safety of themselves and others.
  - b. Co-operate with their superiors or any other person so far as is necessary to enable their employment to be conducted safely.
  - c. Follow Company and other accepted rules, procedures and codes of practice.
  - d. Correctly use protective items provided in the interests of health, safety or welfare.
6. This Statement is to be brought to the attention of all personnel working for Ultimate Building Services and posted on notice boards.
7. Ultimate Building Service's Health and safety policy will be continually monitored by way of contract/safety/review meetings called by the director. The policy will be reviewed and revised as required to meet the changing needs of the Company and changes caused by legislative developments.

Signed: 01/01/2011



Brett Moore  
Company Director